



## INTERESTED IN VOLUNTEERING AT ST. FRANCIS HOUSE?

<u>Individual Opportunities</u>	<u>Group Opportunities</u>
<ul style="list-style-type: none"> <li>❖ <b>Guest Services Assistant</b> <ul style="list-style-type: none"> <li>• Answer phones, direct and/or refer clients to correct staff member, help check day clients in, collect &amp; sort donations, organize donation rooms &amp; closets, distribute supplies, clean front desk area &amp; bathrooms, etc.</li> <li>• Hours: between <b>8.00am – 6.00pm</b> every day, depending on when shifts are available.</li> </ul> </li> <li>❖ <b>Kitchen Assistant</b> <ul style="list-style-type: none"> <li>• Help prepare and cook breakfast/lunch for day clients, clean dining room, clean kitchen area, wash dishes and plates, collect donations, organize pantry, check for out of date products, etc.</li> <li>• Hours: between <b>8.00am – 4.00pm</b> every day, depending on when shifts are available.</li> </ul> </li> <li>❖ <b>Tutoring &amp; Activities</b> <ul style="list-style-type: none"> <li>• Help children and adults with studying, reading, homework, arts &amp; crafts, playground days, etc.</li> <li>• Hours: between <b>4.00pm – 6.00pm</b></li> </ul> </li> <li>❖ <b>Resume Building</b> <ul style="list-style-type: none"> <li>• Assist the residents that are looking for employment develop their resume.</li> <li>• Hours: between <b>4.00pm – 6.00pm</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>❖ <b>Evening Meals</b> <ul style="list-style-type: none"> <li>• Provide, prepare and serve enough food (and drinks) to feed the shelter’s 35 – 40 residents.</li> <li>• Hours: Dinner is served at <b>6.00pm</b> daily.</li> </ul> </li> <li>❖ <b>Brunch Meals</b> <ul style="list-style-type: none"> <li>• Help prepare and cook breakfast/lunch for day clients, clean dining room, clean kitchen area, wash dishes and plates, collect donations, organize pantry, check for out of date products, deep cleaning, etc.</li> <li>• Hours: between <b>8.00am – 4.00pm</b> daily.</li> </ul> </li> <li>❖ <b>Facility Work Project</b> <ul style="list-style-type: none"> <li>• Help provide lawn/yard work, cleaning, landscaping, painting, etc. to St. Francis House, Arbor House, or Sunrise.</li> <li>• Hours: Between <b>8.00am – 2.00pm</b> daily.</li> </ul> </li> <li>❖ <b>Outreach Services</b> <ul style="list-style-type: none"> <li>• Set up a table at St. Francis House to offer specific services to clients.</li> <li>• Hours: between <b>8.00am – 12.00pm</b> daily.</li> </ul> </li> <li>❖ <b>Donation Drives / Fundraisers</b> <ul style="list-style-type: none"> <li>• Organize an event on the behalf of St. Francis House for: supplies, donations, funds, etc.</li> </ul> </li> </ul>